E0289 State Volunteer and Donations Management and

E0489 Management of Spontaneous Volunteers in Disasters

Course Dates:
E0289 – September 13-16, 2021
E0489 – September 17, 2021

Travel Dates:
September 12, 2021, and September 18, 2021

Course Length:
E0289 – 3.5 days
E0489 – 1 day

Classes run from 8 a.m. to 5 p.m. each day. ***All students will take both classes consecutively.***

Location:

Emergency Management Institute (EMI)
National Emergency Training Center (NETC)
Emmitsburg, Maryland

Course Description:
E0289 State Volunteer and Donations Management
This course teaches the components of a volunteer and donations management program to be administered at the state level during a large-scale disaster. Course participants will be equipped to prepare a program for their state to effectively manage unaffiliated volunteers, unsolicited donations of goods, and offers of undesignated cash. The course content and activities also serve as a plan template, thereby increasing continuity among states and their voluntary agency partners. This training also provides information regarding FEMA's volunteer and donations management responsibilities and helps build relationships between government and non-profit organizations.

E0489 Management of Spontaneous Volunteers in Disasters
This course introduces the skills and planning considerations required to manage large numbers of people who are not affiliated with an experienced relief organization, but who want to help in disasters. These helpers or "spontaneous volunteers" are generally well motivated and sincerely want to help, but if their efforts and resources are not coordinated effectively, they could be counterproductive, wasteful, and often place a strain on the disaster area.

Course Goal:
E0289 State Volunteer and Donations Management
To provide state emergency management personnel and voluntary agency representatives with the knowledge and skills necessary to develop and execute an effective volunteer and donations management program and state volunteer and donations management annex to the state emergency operations plan. Given these tools, the participants will be better equipped to prepare a program to effectively manage the masses of unaffiliated volunteers, unsolicited goods, and offers of undesignated cash donations, that if left uncoordinated and unmanaged, can interfere with disaster operations and cause a secondary disaster.

E0489 Management of Spontaneous Volunteers in Disasters
The purpose of this course is to introduce the skills and planning considerations that are required to manage large numbers of people who are not affiliated with an experienced relief organization, but who want to help in disasters.

TRAINING OPPORTUNITY

Prerequisites:
E0289 State Volunteer and Donations Management
IS 0288.a, The Role of Voluntary Organizations in Emergency Management

E0489 Management of Spontaneous Volunteers in Disasters
None

Continuing Education Units (CEUs):
E0289 State Volunteer and Donations Management
EMI awards 2.5 CEUs for completion of this course.

E0489 Management of Spontaneous Volunteers in Disasters
EMI awards .7 CEUs for completion of this course.

Target Audience:
E0289 State Volunteer and Donations Management
This course is designed for state-level staffs to include:

- State Volunteer/Donations Coordinator
- Coordinator's Alternate
- Leading stakeholders of statewide voluntary organizations
- State VOAD (Voluntary Organizations Active in Disaster) Chair or Designee
- Public Information Officer or Liaison
- Program Functional Leads (e.g., Warehousing; Phone Bank)
- FEMA Human Services staff
- Government-Private Sector Liaison

Others to include Federal, State, Territorial, and Tribal emergency management personnel.

E0489 Management of Spontaneous Volunteers in Disasters
This course has been developed for emergency managers and voluntary organizations responsible for the management of spontaneous volunteers.

To Apply:
Scan the QR Code, or click this link for information on how to apply for EMI courses:

https://training.fema.gov/onlineadmissions/

Application Review:
To be evaluated for admission into these courses, please upload required attachments. Please refer to the Target Audience above and indicate how you meet the requirements based upon your position and experience.

Travel and Housing Information:
Upon acceptance into the course, NETC Admissions will **email** out an Acceptance Letter. Scan the QR Code below, or click this link for a PDF copy of the NETC Welcome Package online:

http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf

NATIONAL EMERGENCY TRAINING CENTER (NETC) CAMPUS ACCESS – REAL ID ACT STANDARDS
Does your ID meet the Real ID Act standards? Anyone entering the National Emergency Training Center (NETC) campus is required to show valid photo identification that meets REAL ID Act standards (https://www.dhs.gov/real-id/real-id-frequently-asked-questions). The purpose of the REAL ID Act is to stop terrorists from evading detection by using false identification. Check to see if your state is compliant: https://www.dhs.gov/current-status-states-territories.

If your driver's license does not meet the requirements of the REAL ID Act, you will need to bring one of the following acceptable forms of identification:

- A valid U.S. passport or passport card
- A valid Federal employee, military, or veteran ID card.
- A valid state-enhanced driver's license (Contact your state's motor vehicle department for availability).

Students from non-compliant states (a regular driver's license from these states will not be accepted) who do not possess any acceptable form of identification may request a National Crime Information Center (NCIC) check from the NETC Security Office. Note: This is a one-time NCIC check. A successful NCIC check is valid for 180 days; within the 180-day timeframe, a student is expected to obtain a compliant form of identification.

Submit the following information to Jason.Cawthon@fema.dhs.gov in a password-protected document at least 3 weeks before your class:

- Your full name
- Date and place of birth
- Social Security Number

Students arriving at the NETC campus without a compliant ID or a successful NCIC criminal history check will be sent home at their own expense without receiving a stipend reimbursement.

Questions related to NETC campus access identification should be directed to Jason.Cawthon@fema.dhs.gov or 301-447-1513.

EMI Training Point of Contact:
For additional information, contact the Response and Recovery Branch at fema-emi-randr@fema.dhs.gov.